

Explanation of Sales Tax Distribution Process

Sales	Collections	Closeout	Distribution
January	February	March	April
February	March	April	May
March	April	May	June
April	May	June	July
May	June	July	August
June	July	August	September
July	August	September	October
August	September	October	November
September	October	November	December
October	November	December	January
November	December	January	February
December	January	February	March

Monthly and Quarter Ending Returns

Sales	Actual month or period the sale occurs
Collections	Due date of return
Closeout	Month that the distribution is prepared and closeout prior to the end of the of the month
Distribution	Month that the distribution is posted to the web and paid to the counties and municipalities

Examples:

	Monthly	Quarter Ending
Sales	January	March
Collections	February	April
Closeout	March	May
Distribution	April	June