



**General Information**

Section 105-449.106(a) of the General Statutes provides for a refund of the road tax on motor fuels for volunteer fire departments, volunteer rescue squads, sheltered workshops, and private, nonprofit organizations transporting passengers under contract with or at the express designation of a unit of local government.

Applications for refund from volunteer fire department, volunteer rescue squad or sheltered workshop must be affirmed by the chief, president, or other duly designated officer or agent. Applications from private nonprofit organizations must be signed by the chief operating officer or manager.

Fuel receipts are required to be submitted along with the first refund application. The Department will not require fuel purchase invoices to be submitted for each refund application thereafter but reserves the right to require invoices with refund returns in the future. You must retain the fuel purchase invoices with your records in the event you are audited. Motor fuels purchased and sold to employees, members, returned to vendor, or used for other than official use are not eligible for refund.

G.S. 105-449.108(d) disallows a claim for refund filed more than three years after the date the claim is due. The Post Office postmark is accepted as the date the claim is filed.

**Part 1 - Gallonage Accountability**

**Line 1 - Beginning inventory of tax-paid motor fuel on hand at first day of the quarter**

Enter the beginning inventory of tax-paid motor fuel on the first day of the quarter. This figure includes gasoline, undyed diesel and undyed kerosene. Round all gallons to the nearest whole gallon. If this is the first claim filed, attach purchase invoices to support gallons on hand at the beginning of the quarter.

**Line 2 - Total gallons of tax-paid motor fuel purchased during the quarter**

Enter the total gallons of tax-paid motor fuel purchased during the quarter. This figure includes gasoline, undyed diesel, and undyed kerosene. Round all gallons to the nearest whole gallon.

**Line 3 - Total gallons of tax-paid motor fuel to be accounted for**

Add Lines 1 and 2. Line 3 must equal Line 7.

**Line 4 - Total gallons of tax-paid motor fuel for which a refund is requested**

Enter the total number of gallons of tax-paid motor fuel used by volunteer fire departments, volunteer rescue squads, sheltered workshops, and nonprofit organizations transporting passengers under contract. Round all gallons to the nearest whole gallon.

**Line 5 - Total gallons of tax-paid motor fuel used for which no refund is requested**

Enter the total number of gallons of tax-paid motor fuel used for which no refund is requested. Nonhighway use of tax-paid fuels should be shown on a separate return; use Gas-1201. Round all gallons to the nearest whole gallon.

**Line 6 - Ending inventory of tax-paid motor fuel on hand at end of quarter**

Enter the ending inventory of tax-paid motor fuel at the end of the quarter. This figure includes gasoline, undyed diesel, and undyed kerosene. Round all gallons to the nearest whole gallon.

**Line 7 - Total gallons of tax-paid motor fuel accounted for**

Add Lines 4, 5, and 6. Line 7 must equal Line 3.

**Part 2 - Computation of Refund**

**Line 8 - Refund Due on Tax-paid Motor Fuel**

Multiply Line 4 by applicable tax rate.

**Penalty**

**G.S. 105-449.120(a)(5) Penalty for False Statement.** Any person who makes a false statement in an application for refund is guilty of a Class 1 misdemeanor.

**MAIL TO:**

North Carolina Department of Revenue  
Motor Fuels Tax Division  
Post Office Box 25000  
Raleigh, North Carolina 27640-0950

**QUESTIONS:**

Contact the Motor Fuels Tax Division at:  
Telephone Number (919) 733-3409  
Toll Free Number (877) 308-9092  
Fax Number (919) 733-8654