



**North Carolina Department of Revenue
Electronic Data Interchange (EDI) Filing
Sales and Use Tax
2011-2012 Tax Year Response Form**

Date: _____

This form must be completed annually prior to your participation in the North Carolina sales and use tax EDI return electronic file program.

Please provide the requested information about your company to ensure you receive all future software developer emails and that we may include your company in our published list of North Carolina EDI software developers.

The deadline for the Response Form is September 16, 2011.

Part One

As an authorized representative of _____, I agree on behalf of our company that our company will do all of the following:

- Notify the Department, customers, and clients immediately if computation errors or other variable data errors are found. Indicate to the Department how and when the errors will be corrected within 3 business days of discovery. Correct errors and provide the Department with satisfactory evidence, within 10 business days of discovery, that the company has corrected the errors and has notified customers and clients of the corrections. Software developers who do not comply with this requirement are subject to having their approval revoked and their company placed on the Department's website for public viewing for a reasonable period of time. Once revoked, the Department will no longer accept any returns filed electronically using the software product until the developer becomes compliant.
- The Department has the discretion to request a copy of your company's software, if deemed necessary. If requested, a copy of the software or the URL must be submitted within 5 business days from the date of request. The software or URL will be used for researching computation errors or other variable data errors based on taxpayers inquiries. Under no circumstances will the software or URL be used by the Department to prepare or submit tax returns for processing. The Department has put reasonable security measures in place in an effort to prohibit unauthorized access and improper or illegal usage of your software product or URL by Departmental employees.

Print Authorized Representative's Name

Authorized Representative's Signature

Part Two

A. Software Developer General and Contact Information

Company Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

CEO/President: _____

CEO/President email: _____ Telephone: _____

EDI Contact: _____ Telephone: _____

EDI Contact email: _____ Fax: _____

Testing Contact email: _____ Telephone: _____

B. Software Product Information

EDI Sales Tax Preparation Product Name: _____

Do you develop an online filing product?

Yes _____ No _____ If yes, product name: _____

Do you develop an online filing product only? (No tax preparation software)

Yes _____ No _____

Does another developer transmit through your company and/or do you develop software for another company?

Yes _____ No _____ If yes, specify: _____

EFIN(s): Testing _____ Production _____

ETIN(s): Testing _____ Production _____