

N.C. DEPARTMENT OF REVENUE

OFFER IN COMPROMISE CHECKLIST

Please complete and return every item listed below.

- _____ 1. Offer in Compromise - Form OIC - 100 (enclosed)
 - _____ 1a. 20% Down Payment in certified funds payable to NCDOR.
 - _____ 1b. Third Party Affirmation (if applicable)
- _____ 2. Collection Information Statement (enclosed)

The Department may request collection information statements from corporate officers or individual partners. All business offers are required to attach a RO-1062 for each officer, partner or member.
- _____ 3. Copy of last two (2) years Federal Income Tax returns, if required to file.

If not required to file, check here. _____ and attach a written explanation signed and dated.
- _____ 4. Copy of last two (2) paycheck stubs, if applicable.
- _____ 5. Copy of last three (3) months bank account statements.
- _____ 6. Verification of any claimed health issue or disability.
- _____ 7. All documents or attachments listed under the signature line of the Collection Information Statement.

Additional information may be requested after receipt of the Offer In Compromise.