

General Information

This report serves two purposes - to balance the total North Carolina income tax withheld as listed on the W-2 and 1099 statements with the amount required to be withheld for the year, and to act as a transmittal form for the N.C. copies of the W-2 and 1099 statements. This report with the copies of the W-2 and 1099 statements for the preceding calendar year must be filed on or before February 28. If your business terminates during the year, the report should be filed within thirty days of the last payment of compensation.

Instructions for Form NC-3 Annual Withholding Reconciliation

Line 1 - 4: Enter on these lines the total tax required to be withheld for each quarter.

Line 6a: Enter on this line the N.C. income tax withheld from wages as reported on W-2 statements.

Line 6b: Enter on this line the N.C. income tax withheld as reported on 1099 statements. This includes amounts withheld from personal services compensation paid to nonresidents and amounts withheld from pensions, annuities, and deferred compensation.

Line 7: Enter the total North Carolina income tax withheld as reported on all W-2 and 1099 statements and attach an adding machine tape or other listing to this report. If the total tax required to be withheld (Line 5) does not agree with the total tax withheld (Line 7), complete an amended withholding return, Form NC-5X, and send it along with any payment due. Do not mail the amended return and payment with Form NC-3.

Please do not fold, staple, tape, or paper clip the form.

Use blue or black ink to complete this form.

Cut form on line below and mail it to the address on the return.



Annual Withholding Reconciliation

North Carolina Department of Revenue

Year (YYYY) File By:

Account ID FEIN or SSN

USE CAPITAL LETTERS FOR YOUR NAME AND ADDRESS

Legal Name (First 21 Characters)

Street Address

City State Zip Code (5 Digit)

NOTE: If the amount on Line 5 differs from the amount on Line 7, see the instructions for Line 7.

Quarter Ending	N.C. Income Tax Withheld
1. <input type="text" value="March 31"/>	<input type="text" value="00"/>
2. <input type="text" value="June 30"/>	<input type="text" value="00"/>
3. <input type="text" value="September 30"/>	<input type="text" value="00"/>
4. <input type="text" value="December 31"/>	<input type="text" value="00"/>
5. Total Tax Withheld	<input type="text" value="00"/>
6a. Tax Withheld Per W-2 Statements	<input type="text" value="00"/>
6b. Tax Withheld Per 1099 Statements	<input type="text" value="00"/>
7. Total Tax Withheld Per Statements	<input type="text" value="00"/>

Signature: _____ Date: _____

I certify that, to the best of my knowledge, this return is accurate and complete.

Title: _____ Phone: () _____

MAIL TO: P.O. Box 25000, Raleigh, NC 27640-0001

